

# ANGLO EUROPEAN SCHOOL



## YEAR 7 STUDENT GUIDE 2023

NAME: \_\_\_\_\_

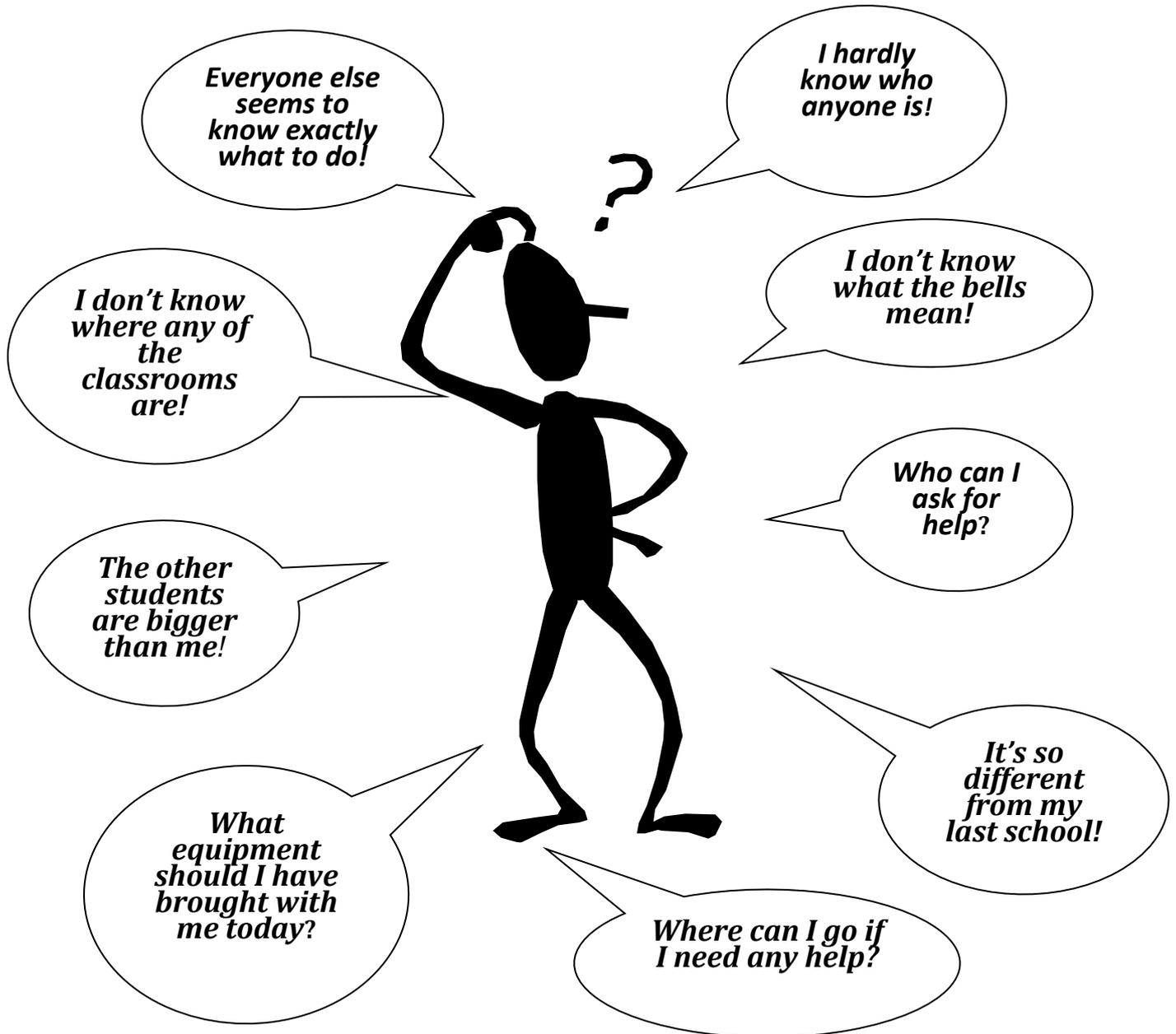
FORM: \_\_\_\_\_

START DATE: 6<sup>th</sup> September 2023

## Welcome to the Anglo European School

Welcome to Anglo European School. How are you feeling? Almost certainly, you are a little nervous – who wouldn't be? After all, you are embarking on a new phase of your life; one that is different from what you have known before.

Are these some of the thoughts running through your head?



If these are your thoughts, try not to worry; all our students have been through this process before you. This book will start to answer some of your questions. We know that you will want to know lots about our school. If we do not provide all the answers here, we will make sure that you know who to ask.

## Form Groups

We have 8 form groups per year group here at Anglo. They are A, C, E, M, N, P, S, T.

ACEM are known as X side of the year group and NPST are known as the Y side of the year group.

What do the letters stand for?

<b>7A</b>	<b>7A</b>	C21	Fr/Gm
<b>7C</b>	<b>7C</b>	C22	MEP (Mandarin)
<b>7E</b>	<b>7E</b>	C23	Fr/Sp
<b>7M</b>	<b>7M</b>	C24	Gm/Sp
<b>7N</b>	<b>7N</b>	C25	Fr/Sp
<b>7P</b>	<b>7P</b>	C26	Fr/Gm
<b>7S</b>	<b>7S</b>	C27	Fr/Sp
<b>7T</b>	<b>7T</b>	C29	Gm/Sp

**A is for Anstee** - Dame Margaret Joan Anstee, DCMG (25 June 1926 – 25 August 2016) was a British diplomat who served at the United Nations for over four decades (1952–93), rising to the rank of an Under-Secretary-General in 1987. She was the first woman to hold this position. Anstee grew up in Chelmsford, Essex, in rural England. Neither of her parents had finished secondary school, and they encouraged her to complete her education. She was educated at Chelmsford County High School for Girls and Newnham College, Cambridge. She graduated with first class honours in French and Spanish in 1944, although it was another three years before the university began admitting women to full degree status.

**C is for Curie** - Born Maria Sklodowska on November 7, 1867, in Warsaw, Poland, Marie Curie became the first woman to win a Nobel Prize and the only woman to win the award in two different fields (physics and chemistry). Curie's efforts, with her husband Pierre Curie, led to the discovery of polonium and radium and, after Pierre's death, the further development of X-rays. She died on July 4, 1934.

**E is for Einstein** - Albert Einstein was a German-born theoretical physicist. He developed the theory of relativity, one of the two pillars of modern physics. Einstein's work is also known for its influence on the philosophy of science. Einstein is best known by the general public for his mass–energy equivalence formula  $E = mc^2$ . He received the 1921 Nobel Prize in Physics "for his services to theoretical physics, and especially for his discovery of the law of the photoelectric effect", a pivotal step in the evolution of quantum theory.

**M is for Monnet** - Jean Omer Marie Gabriel Monnet (9/11/1888 – 16/3/1979) was a French political economist and diplomat. An influential supporter of European unity, he is considered as one of the founding fathers of the European Union. He has been called "The Father of Europe" by those who see his innovative and pioneering efforts in the 1950s as the key to establishing the European Coal and Steel Community, the predecessor of today's European Union. Never elected to public office, Monnet worked behind the scenes of American and European governments as a well-connected *pragmatic internationalist*. He was named patron of the 1980–1981 academic year at the College of Europe, in honour of his accomplishments.

**N is for Nobel** - Born on October 21, 1833, in Stockholm, Sweden, Alfred Nobel worked at his father's arms factory as a young man. Intellectually curious, he went on to experiment with chemistry and explosives. In 1864, a deadly explosion killed his younger brother. Deeply affected, Nobel developed a safer explosive: dynamite. Nobel used his vast fortune to establish the Nobel Prizes, which has come to be known for awarding the greatest achievements throughout the world. He died of a stroke in 1896.

**P is for Picasso** - Born in Málaga, Spain, in 1881, Pablo Picasso, became one of the greatest and most influential artists of the 20th century and the creator (with Georges Braque) of Cubism. A Spanish expatriate painter, sculptor, printmaker, ceramicist and stage designer, Picasso was considered radical in his work. After a long prolific career, he died on April 8, 1973, in Mougins, France.

**S is for Seacole** - Mary Jane Seacole OM was a Jamaican businesswoman who set up the British Hotel behind the lines during the Crimean War. She described this as "a mess-table and comfortable quarters for sick and convalescent officers", and provided succour for wounded servicemen on the battlefield. She was posthumously awarded the Jamaican Order of Merit in 1991. In 2004, she was voted the greatest black Briton.

**T is for Tolstoy** - On September 9, 1828, Leo Tolstoy was born in Tula Province, Russia. In the 1860s, he wrote his first great novel, *War and Peace*. In 1873, Tolstoy set to work on the second of his best known novels, *Anna Karenina*. He continued to write fiction throughout the 1880s and 1890s. One of his most successful later works was *The Death of Ivan Ilyich*. Tolstoy died on November 20, 1910 in Astapovo, Russia.

**If you could rename the forms, what would you name them?**

**Getting to Know You Task – Form Time Activity**

**3 words to describe me are...**

**I live in....**

**My favourite subject is....**

**What am I most looking forward to at Anglo is....**

**A question I would like to ask is.....**

**I will travel to school by...**

**My family are from....**

**My favourite book is....**

**The things that make me a good learner are....**

# Key Staff in School

Can you name these staff members?



## **Extra-Curricular Clubs**

All Year 7 students should join an Extra-Curricular Club in September. This will earn you points for your form group and will help you to make new friends! Look out for the “**Anglo Freshers Week**” in September when all the clubs will be advertised to you and you can sign up!

### **List of clubs available for Year 7 – These are just a few, there are many more!**

- Football
- Netball
- Table tennis
- Rugby
- Basketball
- Cricket (summer only)
- Athletics (summer only)
- Rounders (summer only)
- Science club
- Debate club
- Gardening club
- IDA – Drama
- LAMDA – Drama
- Drama Club
- Music – AM registration

**Extra-curricular clubs are very popular at the Anglo.**

**1) Write a paragraph on what clubs you would be excited to join and why.**

**2) Do you attend any extra curricular clubs at your primary school? If yes, what clubs do you attend?**

**3) Do you participate in any extra curricular clubs outside of school?**

## Student Council

Student Council meetings are held regularly to enable students to become more responsible for all aspects of their school life. Representatives from each year group meet regularly to discuss issues relating to the school chaired by Head boy and Head girl and Mrs Wootton who work with their teachers and professional support staff to bring about improvements.

**Q) Can you guess the titles of our student voice committees?**



**Extension 1: From the titles, what sort of issues do you think would be discussed in each committee?**



**Extension 2: Tick which committee you would like to potentially join in September.**

Student Voice Committee	What issues do you think would be discussed in each group? Can you try to list 2 to 3 things?	I would like to join _____ committee? Tick which one.
Q _____ of E _____		
P _____ D _____ And S _____		
B _____ and A _____		
E _____ and D _____		
I _____		

## International Dimension

What countries do we normally visit (exchange trips) at Anglo European School?

You will have chosen two languages to study or Mandarin. Note down three greetings or words for each language that you will study that you already know or that you learn in your Languages lesson.

Words/Greetings in English	Language 1	Language 2
1.		
2.		
3.		

Which country would you like to know more about and why?

## Anglo European School Learner Profile

Inspired by the International Baccalaureate, our students develop the following attributes:

<b>Inquisitive</b>	<b>Knowledgeable</b>	<b>Critical</b>	<b>Articulate</b>	<b>Principled</b>	<b>Open Minded</b>
<b>Kind</b>	<b>Courageous</b>	<b>Healthy</b>	<b>Reflective</b>	<b>Creative</b>	<b>Enterprising</b>

1. Reflect – which of these attributes are you confident with already? Rank them (1=your best, 12=the one you'd like to develop the most)
2. Describe – Describe a time or event where you showed each attribute (your new form tutors will be interested to know)

Attribute	Rank	Description
Kind		
Inquisitive		
Knowledgeable		
Courageous		
Critical		
Healthy		
Articulate		
Reflective		
Principled		
Open-minded		
Enterprising		
Creative		

## What will I learn?

In the first three years at Anglo European School you will follow a broad range of subjects, building upon all that you have experienced in primary school. The timetable is divided into 50 lessons in each fortnight as illustrated (we refer to a fortnight as one “cycle”).

SUBJECT	Period per cycle in Year 7
Mathematics	6
English	6
Science	6
Geography	2
History	3
Religious Studies	2
Technology	3
French/German	4
German/Spanish	4
Spanish/French	4
Mandarin (for those in 7C)	8
Physical Education	4
Music	2
Art	2
Drama	2
Citizenship	2
Approaches to Learning	1
Tutor Period	1

You will be given a timetable on your first day at school in September.

### **SHOWBIE**

This is your online exercise book and you will be given login details for this. Some of your teachers may ask you to post your work here where they can mark it for you online.

You will need to ensure that you can remember your password. You must also **NEVER** tell anyone else your password for the school system, Show My Homework or Showbie.

### **EDULINK?**

Anglo European School uses the Edulink platform to communicate with parents. The intention of the platform is to provide parents with day-to-day information of their child in school, as well as all central communications, reporting and parental polls. You will be given further information on how to set up your account in September. There is an app that is downloadable for parents and students as well as browser-based access to the platform. Parents and students can see all of your achievement, behaviour and punctuality information on this platform. Homework will be set via Edulink.

## **GENERAL INFORMATION SECTION**

Here is some extra information, which you may find useful:

### **STUDENT SERVICES**

Student services is the place to go should you not know where to go, need someone to talk to or have any general pastoral need whilst at school. We have an excellent Pastoral and Student Services team, who will be ready to help you. You can find them in C block in C4!

### **LOST PROPERTY**

If you look after your belongings there should be no lost property. Put your name on EVERYTHING and be careful not to leave things lying around. Accidents do happen and lost property can be reclaimed from Student Services. But don't leave it at that! Even before going to look in Lost Property (via student services in C block), retrace your steps back to the time you last knew you had it. Do your own detective work! If you still cannot find the item(s) you have lost report it to student services in C block.

### **EATING & LITTER**

Eating can lead to litter. There are plenty of bins provided. Please ensure that you use them. Don't give the gulls a free lunch!

### **TRAVEL SAFELY**

All roads can be dangerous, and each of those around Anglo European School have their perils.

**Ingatestone Village** – The village has very narrow pavements. Stick to them. Do not walk on the road. Use the Zebra crossing where possible. Do not walk into the road.

**Willow Green** – At the start and the end of each day, buses and cars go up and down this road. The pavements are very narrow. Take care and do not go onto the road to 'overtake' other walkers. Stay on the pavement.

**Fryerning Lane** - Take care. Part of this road does not have pavements and can be dangerous. Walk in pairs and check the road for traffic before crossing the roads.

**Where can your parents/carers drop you off?** – Parents/carers are encouraged to drop students off at the New Road entrance and/or the main highstreet. Parents/carers should avoid coming in to the main school car park. The main school car park can be very busy and so we want to avoid as many cars as possible for health and safety reasons.

**Where can your parents/carers pick you up?** – Parents/Carers are asked to pick students up from New Road and/or the highstreet. Parents are NOT able to collect student from the main school car park, which is locked at the end of the day.

### **TRAINS**

Ingatestone Station has narrow platforms. When travelling home, you may meet the 'Making Travel Safer' Team at the station. These are staff from Greater Anglia and, occasionally, The British Transport Police who we work very closely with to ensure that you have a safe journey. They will restrict your entry to the station until all fast trains have passed through. Follow their instructions carefully and respectfully.

## **BUS STOPS**

If you plan on taking the bus to school you should try out your journey beforehand and do a few practice runs so you know where to get on and where to get off.

## **TRAVELLING TO AND FROM SCHOOL**

Always wear full school uniform for your journeys and remember that the good reputation of the school is in your hands. Queue in an orderly fashion at bus stops and be quiet and sensible on the buses. Wait sensibly at the train station and if you see anybody else behaving inappropriately, keep as far away from them as possible.

NEVER do ANYTHING likely to upset/annoy/inconvenience or frighten members of the public. You'd be surprised how terrifying the sight of 20 or 30 school students can be to the senior citizens!

## **BICYCLES**

You may ride your bike to school. NEVER ride on the school premises – you should dismount. ALWAYS use the bicycle shelter, next to the sports hall. ALWAYS USE A BIKE LOCK.

## **THE INDOOR HIGHWAY CODE**

Keep to the LEFT as you walk down the corridors and up the stairs. Don't run or shout. When queuing up for lunch or lining up outside the classroom, wait sensibly and do not block the corridor.

## **GOING OUT OF SCHOOL**

NEVER leave the premises without permission from a member of staff. The only students who may go out of school at lunchtime are Sixth Formers. If you need to leave the school during the day for an appointment e.g. the doctors or the dentist, you must bring a note from your parents. The note must be presented to student services (C block). YOU MUST ALWAYS SIGN OUT AT STUDENT SERVICES (C BLOCK) AND IN AGAIN WHEN YOU RETURN.

## **OUT OF BOUNDS**

The Outdoor Classroom

School Fields

The Main Hall

Sixth Form Common Room

Sixth Form Patio Area

Classrooms

Bike Shelter

Car Park

School buildings (A, B, C, D, E, L, M, P, S, T block)– During the school day, when you are not in lessons, you should only be inside the school buildings if you are going to the toilet, attending a club, or if you have been asked to speak to a member of staff. You are not allowed to hang around inside the buildings with your friends, as this can often lead to lessons/staff offices being disturbed.

## **LLD WARNINGS**

There may be occasions when you forget to follow the classroom expectations. If this occurs, you will be given a warning. Three warnings lead to an LLD Detention (a Low Level Disruption Detention). If you receive one of these, you will have a lunchtime detention. To avoid this make sure that you follow the Anglo Ready, Respectful, Safe expectations.

## **REWARDS**

Our rewards policy encourages you to challenge yourself and allows you to share your successes with your parents. Rewards are issued by subject teachers or any other member of the school community. You can receive rewards for your curriculum achievements, efforts within the community and continuity of standards within tutor time.

Once you achieve a certain number of rewards a postcard will be issued in recognition of your achievements. Further recognition will involve a meeting with the Deputy Headteacher or Headteacher and letters of achievement being issued. The school will also recognise achievement via the school bulletin, Twitter, Facebook and in the local press.

There are two award evenings each year, one for lower school and one for upper school, which are usually held at an offsite venue.

## **BEING ORGANISED**

Your day is going to be hectic and busy at Anglo European School, so you must quickly learn to organise yourself. Most important of all is knowing what materials you are going to need for each lesson... and not forgetting to bring them! So make a note of all books, pens, instruments and equipment so you know what you need for each lesson. You must also make sure that you bring a reading book to school every day.

Get to know your timetable. Make a couple of spare copies too; one to keep at home and one in your locker.

**DO NOT FORGET THINGS:** Remember you will be travelling around the school every day.

You are able to hire a locker. This is a good place to keep the books, which you need for the day and will only have access to your locker before school, at break time, lunchtime and at the end of the day. So pack your bags at the following times:

- Before School
- At Break for period 3
- At Lunchtime for periods 5 and 6
- After School for homework

Don't expect to be allowed to your locker between normal periods, the next lesson may already have started and you will make yourself late.

At home, pack all your books into your bag as soon as you finish your homework. Double-check that you have everything in the morning before you leave for school. Remember, if a piece of homework is left at home, it is just as bad as if you had forgotten to do it!

If you do forget to bring something to school and someone from home is willing to bring it in for you, please ask them to bring it to the School Office. You will then be able to collect it at break, lunchtime or after school.

Mark ALL your belongings with your name. Don't leave your belongings lying around in your form room while you are having a lesson elsewhere as, at best, they clutter up the room for the class using it and at worst it may get lost.

Bags are not allowed in the dining hall they must be put in a locker, if you leave them in the playground they will be removed.

Finally, arrange things so you are not carrying all your possessions to and from your home twice a day. **USE YOUR LOCKER!**

### **LOCKER KEYS**

Every student in Year 7 is able to hire their own locker. Your parents will have the opportunity to complete a form to request a locker. The cost of hiring a locker until the end of year 11 is £95 (this includes £20 returnable deposit if all books and both locker keys are returned). You will be allocated a locker on the first day of school and 2 keys will be given to you by your Form Tutor. You must look after the locker keys; you will keep this locker for your time at Anglo European School.

You must REMEMBER your locker keys. If you should lose your locker keys, please see Mrs. Gould or Mrs Sands in Student Services. She will order another key or issue a replacement. The charge to replace a lost key is £5.

### **MONEY**

All payments for school visits/activities should be made using Parentpay. Parentpay should also be used to top up your cashless catering account. Your parents/carers will receive further information and there is information on the website. Alternatively, money should be placed in an envelope with your name and tutor group and taken to the finance office. You cannot give money to your form tutor or any other teacher.

You cannot pay for lunch using money. You just need to scan your fingerprint! This will charge your lunch to your cashless catering account. Your parents can top up your cashless catering account using Parentpay.

IN AN EMERGENCY, Student Services will lend you a small amount of money for your bus/train/to get home. You must repay the money the following day.

Avoid bringing large amounts of money to school.

### **"I DON'T FEEL VERY WELL..."**

If you feel unwell at any time, ask your teacher if you may report to the Medical Support Officer at the School Office. Your teacher will give you a yellow medical slip with the date and time on. You must have one of these to go to the medical room during a lesson.

If you need to go home, your parent or carer will be asked to collect you, otherwise you may be sent to rest in the medical room for a while.....or it may be decided that you are better off continuing quietly in your lessons. You should NEVER contact your parents direct to ask them to collect you. The decision about whether you should be sent home rests with the Medical Support Officer.

Make sure you have a note of all important telephone numbers in your diary. You should ensure that the Office is updated with changes in telephone numbers for your parents/carers.

## **WHEN YOU NEED A NEW EXERCISE BOOK**

Take the old one to your subject teacher who will hand you a new one. (You should keep your old one- do not throw it away). You will have exams at the end of the year, so there may be revision notes in book 1 – Keep it safe! (If you lose a TEXT book you will have to buy a new copy from the Head of Department for that subject. Your subject teacher will explain the procedure, but it is easier, more convenient and cheaper NOT to lose it!).

## **ANTI- BULLYING**

Bullying is not tolerated at Anglo European School. Very little of it goes on, but if ever you are targeted or the witness to an incident YOU MUST REPORT IT. You can minimise the chances of it happening by following these golden rules:

### **DO:**

Stay with reliable friends of your own age

Report any incident immediately to:

- Form tutor
- Anti-Bullying Box
- Pastoral Manager
- Year Leaders
- Helping Hands
- Any adult

If you feel that you are the victim of bullying or you witness an incident, you can report it anonymously by placing your written account in the 'Anti-Bullying Box', which is situated in Student Services, speak to your Year Leader/Form Tutor or Pastoral Manager or report using the 'Student Concerns' function on the website.

## **WHAT TO BRING WITH YOU IN SEPTEMBER**

**A SCHOOL BAG CONTAINING:** Your form tutor will explain what is meant by your '5 a-day' regarding equipment checks.

- Pen (black, blue)
- Pen (green)
- Spare pen
- Pencil
- Ruler
- Folder to put in the pieces of paper etc. you will receive during the day.
- Your packed lunch. An example of our school menu and price list is on our website.

## **WHAT TO WEAR**

You are a student of the Anglo European School and you must wear your uniform correctly.

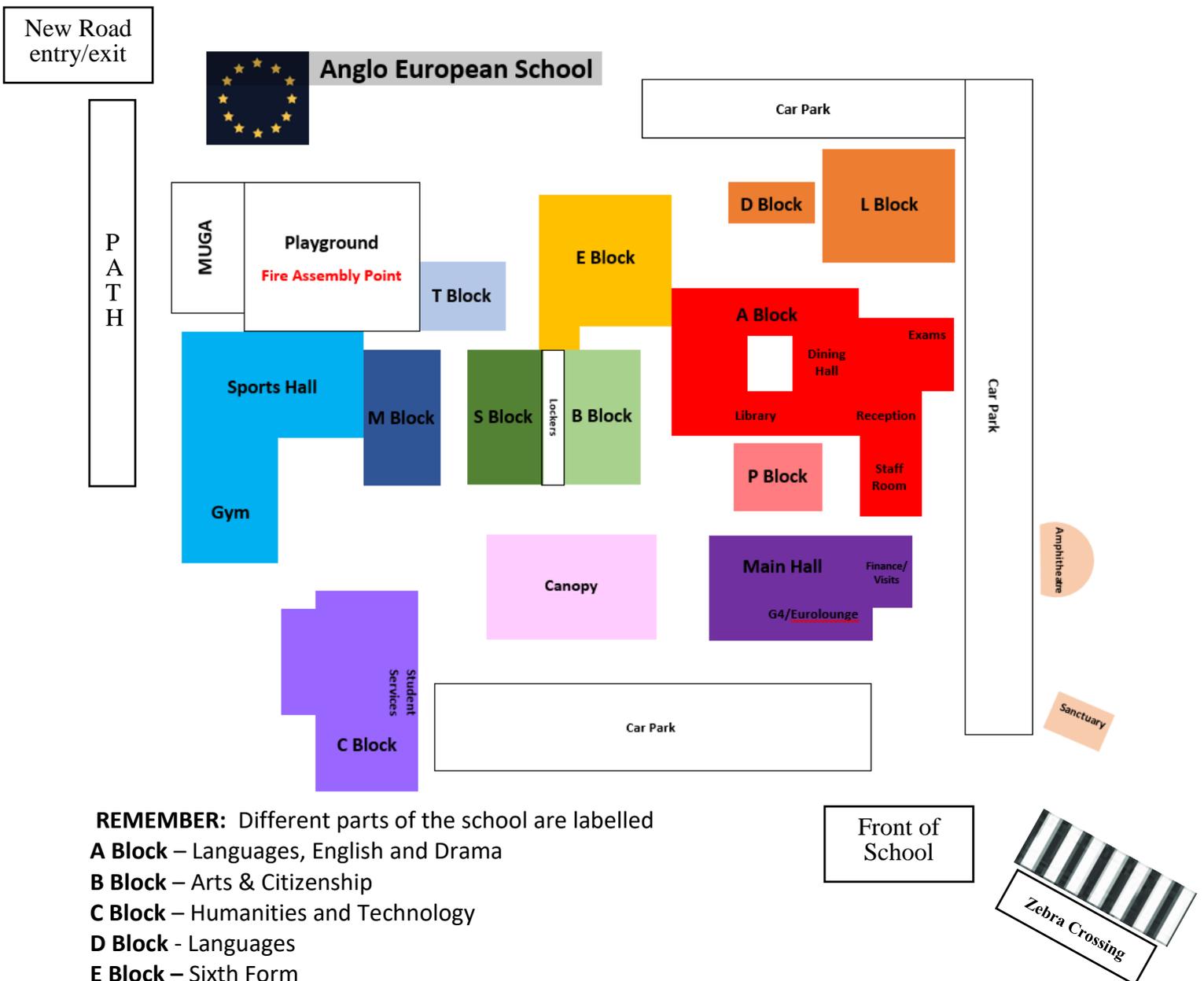
You will not need your PE kit on the first day. You will see from your timetable the days you will need this.

Your Form Tutor will check your uniform daily to ensure that it is correct. If for any reason you have misplaced an item, you must have a note from your parent explaining why you are not in correct uniform and when it will be rectified. This needs to be given to the pastoral office. If you fail to wear your uniform correctly you may receive a detention.

## Finding Your Way Around

Look at the plan of the school below. Find the following places on the map and add any necessary labels, this will help you in September.

- Lingua Block
- A Block toilets
- B Block toilets
- School Office
- C Block toilets
- Year Leader & Pastoral Managers Office
- Main Hall
- Gym
- Sports Hall toilets
- Mathematics Block



**REMEMBER:** Different parts of the school are labelled

- A Block** – Languages, English and Drama
- B Block** – Arts & Citizenship
- C Block** – Humanities and Technology
- D Block** - Languages
- E Block** – Sixth Form
- L Block** – Languages and SEN Support
- M Block** – Mathematics & Science
- P and T Block** – Temporary classroom
- S Block** – Science
- Sports Hall/Gym** – PE



### **FIRE ACTION**

#### **If you discover a fire:**

Tell a teacher/adult or operate the nearest alarm call point.  
The FIRE ALARM will be a continuous ringing of the school bell.

#### **On hearing the alarm:**

Leave the building by the nearest available route  
Assemble on the **PLAYGROUND BESIDE THE SPORTS HALL.**

#### **DO NOT:**

**RUN or take risks**  
**Return to the building until told to do so**

**SCHOOL UNIFORM AND P.E. KIT**  
**YEAR 7, 8, 9, 10 and 11**

**Main School Uniform:**

- Navy blazer with school badge
- Gold blouse with collar, to be worn tucked in with no tie
- Plain white shirt with collar, to be worn tucked in and with a school tie
- Navy skirt with AES logo or black/grey trousers (ankle length, tailored and not flared). Denim, cords, lycra and leggings are not acceptable.
- Plain black/navy socks, black/navy tights (not both).
- Year group pin badge to be worn on blazer lapel (through Student Services/Parentpay)

**Optional:**

- A plain navy V-necked pullover with gold trim and school badge may be worn, but only under a blazer.

**Shoes:**

- Plain black shoes without commercial logos.
- No boots, sandals, trainers, plimsolls or canvas shoes.
- Shoes should be of a safe and sensible style. Shoes should have a low heel. High heels of any sort are not acceptable.
- Black laces.

**Jewellery:**

- For reasons of safety only limited items of jewellery are permitted. One small stud earring may be worn in the lower lobe of each ear. These must be removed for PE, therefore, any new piercing must be done at the start of the six-week holidays. Parents who wish their child to wear a piece of jewellery for religious reasons must apply to the Headteacher for an exemption.
- No other facial or visible body piercings are allowed; this includes nose and tongue piercings.
- A wristwatch may be worn but no smart watches are permitted to be worn during tests/examinations

**Make Up & Accessories:**

- Discreet make-up is permitted.
- Hand decoration is not permitted, unless for religious observance.
- Nail varnish or false nails are not permitted.
- False eyelashes are not permitted.

**Headwear:**

- All accessories must be black or navy.
- There is no restriction on hair colour or style.
- Long or beaded hair must be pulled back for sports and practical subjects.
- No sunglasses

**Outdoor Wear Only:**

- Plain black or navy coat with minimal logo – needs to be waterproof. No leather or denim.
- Plain dark hats, scarves and gloves
- Hooded tops are not permitted.
- Clothing associated with sports teams (other than AES) are not permitted.

## PE KIT supplied by Price and Buckland

### Essential:

- Royal blue polo shirt with yellow piping and school logo.
- Royal blue skort, **or** Royal blue shorts with yellow piping and school logo.
- Royal blue socks with yellow top.
- Royal blue reversible Rugby shirt with yellow piping and school logo **and/or** Royal blue sweatshirt.
- Rugby gum shield.
- Sports training shoes (not plimsolls), no Velcro fastenings.
- Any colour football or rugby boots and football shin pads.

### Optional:

- Navy blue tracksuit with yellow piping and school logo.
- Royal blue base layer top.
- Royal blue or black base layer leggings.

### Wearing Glasses Whilst Playing Sports:

If your child needs to wear glasses in order to safely participate in PE and be able to see clearly, they are required to wear specialist sports glasses for any contact sports such as football and rugby. You may also wish to consider sports glasses for other ball games such as netball and basketball.

This is what your school uniform should look like. Presentable, smart and clean. If you have any issues with your uniform, please see student services.



**ADVICE FROM THE CURRENT YEAR 7**

**Always pack your bag the night before so you don't forget any books or homework.**

**When you come to our school you must not be afraid to ask for help if you are lost or just want to know something.**

**First impressions count so make a good one!**

**Be confident and you will make loads of friends.**

**Do your homework and do it on time!**

**Mix with different people. It will take quite a while to make best friends.**

**Learn all you can and keep your options open for the future!**

**ANGLO STUDENTS AND STAFF LOOK FORWARD TO YOU JOINING THE SCHOOL IN SEPTEMBER**