

# ANGLO EUROPEAN SCHOOL



## Making Travel Safer Policy

<b>Approved by:</b>	Curriculum
<b>Date:</b>	7 <sup>th</sup> May
<b>Review:</b>	Every 3 Years
Non-Statutory	

This policy should be read in conjunction with the school's Behaviour Policy. Travel by public transport is an important means of getting to and from the Anglo European School. Significant numbers travel by train. Over 500 of our students use the train to get to and from school. Ensuring students travel safely is a *shared responsibility* between families, the school and the Train and Bus operating companies.

**Whilst travelling to and from school, we expect our students to:**

- respect the needs of local residents and other people using the same method of transport
- think carefully about their own safety and the safety of others
- support other students or indeed, other travellers, who may be experiencing difficulties
- remember that they represent our school and behave as our ambassadors.

**In order to stay safe, students should ensure that they:**

- do not step out into the road in order to pass others
- always use footpaths where they are available
- use the pedestrian crossings appropriately wherever they are available
- be aware of other pedestrians and not dominate the pavement in groups of 3 or more.

**We expect our train travelling students to:**

- stand safely on the platform, keeping a safe distance from the edge
- ensure that each journey is appropriately paid for
- not run, play-fight or push on the platform or in waiting rooms
- not damage or interfere with the vending or ticket machines
- not go on to the track or throw items on to the track.
- talk quietly whilst on the train and not disturb other passengers with unacceptable levels of noise
- ensure bags are not left in the way of others and not left unattended
- ensure you follow the instructions of the station and train staff
- proceed straight from the station to school without delay
- take all belongings, including litter, with you at the end of your journey
- not hold the train doors open
- not stand on your seats, run through the carriages, throw items or shout on the train
- contact your parents immediately if there is a major train delay or cancellation and keep them informed of your whereabouts
- not sit in the First Class carriages without a valid ticket
- not use inappropriate language.

**We expect student travelling by bus to:**

- remain seated at all times and in your allocated seat if appropriate
- never distract the driver
- wear a seatbelt, where available, at all times.

**We expect students travelling by bike to:**

- wear a helmet
- dismount when you enter the school site and then take your bicycle to the cycle shelter behind C Block. The shelter is locked during the school day

**Students travelling by car:**

- We encourage students to travel to school by bicycle, public transport or walk. We understand that travelling by car is sometimes the only option. There is no facility to drop off / pick up students from the school car park. The car park is reserved for staff, Sixth Form students and visitors. Parents must not enter the school site by car, unless permission has been given (eg. in the case of a student who is disabled or temporarily unable to walk to school). There are waiting restrictions on Willow Green which were introduced to help ensure the safety of our students. Car drivers should therefore use the New Road entrance.

**The Train Operating Company has agreed to:**

- provide a specially discounted season ticket fare for Anglo European students (only available through ticket offices). Students travelling to / from London are also entitled to discounts on TFL services
- provide the school with direct contact details. In the case of a service disruption, should consult the Greater Anglia website <https://www.greateranglia.co.uk/>
- establish a Rail Partnership (akin to a user group) with the school.
- address special assemblies arranged by the school for students and their parents.
- ensure, when timetable reviews are undertaken, that these take school finishing times into consideration to minimise waiting times where possible after the end of the school day
- remove the right to travel, either permanently or for a fixed period, of any member of the travelling public (inc. school students) whose behaviour compromises the safety or enjoyment of passengers.
- make CCTV footage available in order to identify students against whom allegations have been made
- recognise their duty of care towards their passengers, particularly young passengers
- ensure the Ticket Office is open for casual travelling students and others to purchase tickets
- provide a travel pass for use on the trains by designated members of Anglo European staff , whose duties are to supervise the students whilst on train operating property

**The school will:**

- continue to remind students about appropriate and safe behaviour on the trains and to and from the railway station
- continue to work in partnership with our transport providers
- apply appropriate sanctions to students who fall short of our expectation
- co-operate with the train operating company in maintaining good order on the trains
- continue to lobby the local Council to improve safety for pedestrians on the route between the school and the railway station

**In the event of emergencies such as train delays we will implement the following:**

- a senior member of staff will be deployed to the station to liaise with station staff

- information regarding the train delay and the contingency plans put in place by the rail authorities will be shared with students and communicated via Edulink at the earliest opportunity

**We ask parents to ensure the following:**

- contingency plans are in place to cover instances where the trains may not be running or may be delayed. We recommend that you have an emergency contact who is able to be contacted by your child at the end of the school day and who is able to arrange for collection from. The school will supervise students up until 6pm in emergency situations
- that your child always has a charged mobile telephone or a friend who they can rely on who has a telephone. An older brother or sister should be carefully briefed about what to do in the event of an emergency (e.g. an agreed meeting place, who to contact etc)
- ensure your child has at least two emergency contact numbers
- ensure that we have your up to date and accurate contact details