



Annual General Meeting
Meeting Minutes
Thursday, 19th November 2020 (Via Zoom)
Meeting called to order 6:05 PM.

Attendees: Jennifer Barnett, Mr Barrs, Cassie, Nikki Chatha, Jagdeep Chatha, Cate Everett, Jill Hosy, N Mguni, Jenny Morgan, Giovanna Russo, Mrs Anne Smith, Theresa Tedesco

Regrets: Lucy Hawkrigde

1. Welcome – Chair

Nikki Chatha opened the meeting and introduced herself as Chair of the AESA and also as a Governor at the Anglo. She explained the partnership between the school and the AESA and shared that the AESA is comprised of parents and carers who support the school by organizing fundraising through quiz nights, refreshment sales, discos, raffle ticket sales, a school lottery, online purchases, and a winter fayre. She mentioned that all funds raised go to various departments within the school to enhance programs and teaching. Nikki then explained the bid process- how the school requests funding for specific items once a year and the AESA Committee then votes on these items and allocates funds as available.

2. Figures 2019/20 (see attached document)

Treasurer Jag Chatha explained that the AESA financial year runs 1st September through 31st August. He shared the monthly income/expenditure details and explained that while £9728.31 was committed to the school through the annual bidding process, the AESA only has £9006.31 available due to missed events in the winter and summer terms as a result of the COVID-19 pandemic. A discussion will follow to resolve this discrepancy.

3. Treasurer Report 2019-20 (see attached document)

Jag shared a detailed report outlining the planned and actual fundraising projects from 2019-20 to support the figures in the income/expenditure document. He then reported that in 2020-21 the AESA will make efforts to promote the Lottery, Give as You Live (online shopping), Adventure Island tickets, and try to host a virtual Quiz as these fundraisers can be managed remotely.

4. Headteacher Welcome

- Mr Barrs welcomed all and shared a flavour of what the school has been managing over the past 8 months. He explained new platforms the school is using that have enabled more people to be engaged remotely- Smore software for the weekly parent bulletin, 78 videos produced for the online Sixth Form Open Evening, an A Level/IB Informational Event, and the upcoming Careers Convention using podcasts, to name a few.
- Mr Barrs explained how the school leadership team decided to use technology for remote teaching and he also shared the dedication and hard work of the teaching staff and also the administrative and operational staff and their ability to adapt to many of the changes.
- A number of parents on the call/meeting voluntarily shared their appreciation to the school for the ongoing communication, quick action, efforts, and support to





students during the pandemic. This was well received by Mr Barrs and Mrs Smith.

- Mr Barrs suggested the AESA consider AmazonSmile as an additional remote fundraiser. The AESA Committee will pursue this.

5. Committee Posts/Roles

Nikki introduced current Committee Members who shared their responsibilities, and then Nikki welcomed new participants to take on committee roles, if interested. Voting followed and the outcome follows:

Chair - Nikki Chatha

Co-Chair – *vacant*

Co-Secretaries – Jennifer Barnett, Lucy Hawkrigde

Treasurer – Jag Chatha

Lottery Coordinator – Jenny Morgan

Committee Members – Sharn Bhatti, Cassie (name/spelling TBC), Cate Everett, Jill Hosal, Louise Jamison, N Mguni (name/spelling TBC), Giovanna Russo, Theresa Tedesco

6. Planned Projects 2020 – 2021 (with budgets vs 2018)

- Jenny Morgan discussed plans for promoting the Lottery. She explained the decline over past 3 years and plans to send a school-wide In Touch encouraging parents to join. A dedicated Lottery email address will be provided by the school to make communication smoother.
- Cate Everett shared that she has been selling Adventure Island tickets remotely throughout the summer and will continue to do this.
- Nikki and Jag discussed AESA plans to try a virtual Quiz Night, explaining that the AESA hoped to find someone to serve as Quiz Master.

7. AOB

- Mrs Smith addressed AESA request to create and add interactive forms on the Anglo website page. Once this capability is available the AESA page will be updated in its entirety. A goal is to streamline the process for parents making it easy to join the Lottery, sign up for Give as You Live online shopping, and order Adventure Island tickets.
- Theresa Tedesco asked about students paying for raffle tickets using the current finger-touch system and Mr Barrs mentioned an initiative to enhance ParentPay and will consider adding a unique button to enable parents to contribute to AESA programs via ParentPay.
- Nikki and Mrs Smith presented an idea from an Anglo parent about creating a fundraising cookbook to sell within the school community. All meeting participants were enthusiastic and this will be reviewed by the Committee.
- Nikki thanked everyone for participating and asked that new attendees please email their details for future communication to AESA@aessex.co.uk The next AESA Committee meeting will take place before the December holiday. Details to follow.

Meeting adjourned 7:22 PM.